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Approved For Release 2001/07/30 : CIA-RDP78-05787A000100040033-5

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chief, PPS

DATE: 25 September 1957

FROM : Chief, LAS

SUBJECT: Weekly Activities Report #39

Document No.	31
No Change in Class.	X
<input type="checkbox"/> Restricted	
Class. Symbol	Tc: TS S C
Date:	3-10-78
By:	35

A. SIGNIFICANT ITEMS

None to report.

B. OTHER ACTIVITIES

Special arrangements for a course in Malay for two FE persons were completed. Following completion of arrangements, interest dissipated.

2. Special arrangements with the FSI have been completed for an intensive Portuguese course. Arrangements were initiated primarily to accommodate [redacted] for whom no suitable course was available for his schedule. We shall endeavor to take advantage of this to provide training also for WH. 25X1A9a

W 3. Commo has explored the possibility of our developing a special area and language program of limited proportions for 25 persons going to [redacted]. We have indicated ability and willingness to provide maximum training possible within time restrictions they need to impose. In consideration of an informal statement of Commo objectives, I have recommended a desirable maximum of three months and an irreducible minimum of two weeks. 25X1A6a

4. Efforts are being made to develop a Bulgarian grammar review for three persons in FDD. We have nearly exhausted possible no-cost sources of training and may need to recommend consideration of an external arrangement costing \$3-500. As usual, however, this will not be done until we feel there are no no-cost methods of meeting the requirement.

5. Interviews and file reviews are being conducted in preparation for the monthly scheduled Qualifications Review and Placement Panels. The load will be light as about 20 cases already have been considered during the past month. 25X1A6a

6. The first LAS-conducted class in Romanian is spending this week at [redacted] in charge assisted by part-time instructor Mrs. [redacted]. Visiting instructor is [redacted] of 66/C. Two advanced speakers also are part-time guests. 25X1A9a  
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7. Material requested for the Killian Committee was prepared and sent to AC/PPS on 20 September.

8. As a service outside our normal responsibility, we have agreed to produce for [redacted] staff a translation in Turkish of a legal contract to 25X1A9a

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be used by the Agency. We felt it appropriate to permit this imposition upon the time of Mr. [REDACTED] as he is believed to be the only Turkish linguist with legal background in the Agency. FDD had not been able to do the translation with satisfactory legal precision. Total time required: about 24 uninterrupted hours.

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9. [REDACTED] reports that the SIS film "Free Europe" will be completed next spring, rather than this fall. Principal handicap has been poor coordination within Army Pictorial Center, in designing animation sketches and searching film footage. Initial budget for the film is already nearly exhausted, largely because a large volume of film prints was ordered on the basis of SIS' impractical plan for the film, which [REDACTED] has had to revise completely.

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10. [REDACTED] prepared an annotated selected bibliography on the Middle East for [REDACTED] OASD/ISA, for his use in preparing an orientation course and materials for MAAG.

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11. The Integrated Language/Area Study-USSR began on 23 September with thirteen students enrolled.

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12. Mr. [REDACTED], Sr. addressed the Integrated Language/Area Study-China on the subject of "Historical Relationships Between China and Mongolia, Sinkiang and Tibet."

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13. [REDACTED] newly appointed Chairman of the Professional Promotion Panel, attended the regular meeting of the Panel on 18 September.

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14. On 23 September, [REDACTED] conferred with Mr. [REDACTED] of DDP/Operations Staff on the subject of area training for DDP personnel. Mr. [REDACTED] was shown our library and training facilities and was told that IAS would be very happy to cooperate in training planning. It was arranged that he or someone else from DDP would call upon us for further consultation later.

15. The regular German test was given to 11 people on 19 September; Mrs. [REDACTED] served on the oral panel.

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16. Proficiency test results for all people who may so far have qualified for achievement awards, and all other proficiency test results on which reports had not yet been sent out, were recalculated in terms of the new grading system. Separate grades were given for Reading, Writing, Pronunciation, Speaking and Understanding, and eliminating plus and minus grades. 89 test reports on the new Certification for Language Award forms were sent to R/TR.

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17. On 23 September, [REDACTED] conferred with Mr. [REDACTED] of Logistics and Mr. Bell of Remington Rand about necessary improvements and modifications in the 3 foreign-language typewriters recently acquired.

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18. [REDACTED] conferred with Mr. [REDACTED] on 24 September to brief him on the proficiency testing program.

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19. [REDACTED] reports that two more classes have been organized in the Voluntary Language Training Program, one Chinese 101 and the other Russian 101. The latter course is being given at [REDACTED]. These courses, which began on the 25th of September, are the final ones to be started during the Fall 1957 trimester. Both classes will have a slightly accelerated schedule to permit them to finish by the end of the year.

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